

Bel Pre Recreational Association (BPRA) Board of Trustees Minutes of Meeting of May 16, 2020

1) Call to Order and review of social distancing guidelines

The board convened at the pool parking lot (13920 Bethpage Lane) at 10:05 am. President Karen Purdy reported that because of the current COVID-19 restrictions, including the executive orders by the Governor and the County executive, everyone at the meeting must be at least 6 feet from everyone else, and everyone present must wear a mask. Only 7 people were present, so the meeting met the requirement that events and community gatherings not exceed 10 people. Advance notice of the time and place of the meeting was published on the Strathmore Bel Pre website and listserv, and in *The Bugle*.

2) Roll Call and Introductions

Secretary Swan called the roll. Board members present were President Karen Purdy, Vice President Mark Foraker, Treasurer Dave Pullen, Secretary Chris Swan, and Billy Ruppert. Board members Ted Bechtol, Steve Jennison, Greg Miller, and Larry Vaught were not present. BPRA members Elliot Chabot (Governing Documents Committee Chair) and Joe Moeller (Pool Property Helpers Coordinator) were present. There was a quorum. Secretary Swan took the minutes.

3) Approval of the Agenda

Pullen moved that the agenda for the meeting be approved. The motion was seconded and approved, with Foraker, Pullen, Purdy, Ruppert, and Swan in favor, and none opposed.

4) Statements by Association Members

BPRA members were invited to speak on any items. No statements from association members were made.

5) Finance Committee update

Treasurer Pullen reported that the Finance Committee met by teleconference on Wednesday, May 13, at 7:30 pm. Advance notice of the time and place of the meeting, and information on how to participate in the teleconference was announced on the Strathmore Bel Pre website and listserv.

The Finance Committee is drafting an amendment to the Annual Dues Collection Policy, with a focus on setting criteria for assistance that the Board could offer to homeowners delinquent in paying their annual assessment. The Committee will next meet on Tuesday, May 19 and hopes to have a proposal for the Board's June 2 meeting.

6) Snack Bar

President Purdy reported that discussions with Rod Oo continue concerning his operating the snack bar this summer. Purdy hopes that there will be substantial progress on settling the terms before the June 2 Board meeting, including continuing the practice of the Swim Team to use the snack bar during A meets.

7) **Drive-in movie concept and date**

Entertainment and Recreation Committee Chair Swan presented a proposal that a drive-in movie be held in the pool parking lot on June 6. This would replace the movie on the hill on the pool grounds that was originally scheduled for May 30. The screen would be in front of the bamboo stand and speakers would be on the sides of the parking lot. The proposal has been endorsed by the Board of the Strathmore Bel Pre Civic Association (BPRA's co-sponsor for the event). The Board discussed the proposal. Pullen moved to approve having a drive-in movie on June 6, provided that logistics can be worked out and COVID-19 guidelines are followed. The motion was seconded and approved, with Foraker, Pullen, Purdy, Ruppert, and Swan in favor, and none opposed.

8) **COVID measures**

Pool Property Helpers Coordinator Moeller briefed the Board on the CoronaVirus Opening Plan (5/15/20 draft) that had been previously distributed to the Board. Highlights included:

- Installation of a Plexiglass shield at the front desk
- Requiring sign-out to facilitate contact tracing
- The need to decide if (or when) guests will be permitted on the property
- Require that use of the swim lanes will be by reservation only (with details to be worked out at the June Board meeting)
- Setting up lap swimming times and family use times

The Board discussed the Opening Plan and how to implement it. It was the consensus of the Board that Moeller still has the authority approved last year to spend (without further Board authorization) up to \$500 per month for maintenance and repair at the pool, with individual items not to exceed \$250.

9) **Other time sensitive business**

No other time sensitive issues were raised. Foraker left the meeting at 10:30 am and BPRA member Bud Kessler joined the meeting.

10) **Property walk-through**

The Board walked through the property. Items inspected and discussed included:

- **Parking Lot** – Kessler discussed the crack filling not sealing
- **Basketball Court** – Purdy reported that this is to be resealed the same time as the parking lot.
- **Shed** – Moeller reported that the inside of the doors have been painted. Ruppert suggested getting a second shed (though not for this summer).
- **Pavilion** – Moeller reported that one of the light switches has been replaced, the center ceiling fan has been fixed, and Kessler will look into possibly installing gutter guard. Rupert suggested getting tarps that can be placed on the sides of the pavilion during heavy rain. Ruppert also reported that BPRA's normal source for chairs and tables is closed because of the COVID-19 pandemic. He will follow up with them once they re-open. Caution tape has been placed around the pavilion since it will be used to store pool furniture due to the COVID-19 guidelines.
- **Playground** – Purdy suggested closing off the playground with an orange snow fence until the County permits playgrounds to reopen (part of Phase 3 of the County's COVID-19 reopening plan). Moeller offered to procure the snow fence. The tether ball will be removed until its use is permitted.

- **Pump room** – Moeller reported that the starter for the main pool filter pump is the original from about 50 years ago. It is working now, but will need to be replaced at some point.
- **Pool deck** – In light of COVID-19, should members bring their own chairs? Should lingering on the grounds be permitted? Moeller reported that the diving board has been removed, since diving would not be permitted under the current reopening plan. Should hand sanitizer be placed by each pool ladder and by the water fountains?
- **Slide and swings** – Moeller reported that these were repaired since the April 3, 2020, property inspection.
- **Ping pong tables** – Moeller reported that the tables have been fixed.
- **Bathhouse** – Moeller reported on the bathhouse repairs by Juan Carlos Mora.
- **Security System** – Moeller reported that the 12 volt power supply for the transmitter for the light pole cameras has not been installed yet. Currently it operates on battery power. Some of the cameras need to be replaced.
- **Snack Bar** – new signage will be needed for the summer.

11) Adjournment

There being no further business, the meeting was adjourned at 11:46 am. The next regular monthly Board meeting is scheduled for Tuesday, June 2, at 7:30 pm, by teleconference.

Respectfully submitted,

-- Chris Swan, Secretary