

**Bel Pre Recreational Association (BPRA) Board of Trustees
Minutes of Meeting of October 10, 2020**

1) Call to Order and review of social distancing guidelines

The board convened at the pool parking lot (13920 Bethpage Lane) at 10:05 am. President Purdy called the meeting to order and reminded participants that masks must be worn for the entire meeting and everyone should stay at least 6 feet apart.

2) Roll Call and Introductions

Secretary Swan called the roll. Board members present were President Karen Purdy, Vice President Mark Foraker, Treasurer Dave Pullen, Secretary Chris Swan, and Steve Jennison. Board members Ted Bechtol, Greg Miller, Billy Ruppert, and Larry Vaught were not present. BPRA members Elliot Chabot (Governing Documents Committee Chair) and Joe Moeller (Pool Property Helpers Coordinator) were present. There was a quorum. Secretary Swan took the minutes.

3) Approval of Agenda

Swan moved that the agenda for the meeting be approved. The motion was seconded and approved, with Foraker, Jennison, Pullen, Purdy, and Swan in favor, and none opposed.

4) Time Sensitive Business

No other time sensitive issues were raised.

5) Property walk-through

Moeller led the Board in a walk-through of the property. See Exhibit 1 of these minutes for notes.

6) Adjournment

There being no further business, the meeting was adjourned at 11:15 am. The next regular monthly Board meeting is scheduled for Tuesday, November 10, at 7:30 pm, by teleconference.

Respectfully submitted,

-- Chris Swan, Secretary

Exhibit 1

BPRa Pool and Property Inspection 10 Oct 2020 10:00am

1. Tennis Court
 - a. Tennis Committee to seek/secure revised estimate reflecting costs to identify/address/resolve structural issues necessary to maximize reasonable life of any repair/upgrade expenditure. *Tennis Committee*
 - b. Courts starting from Street
 - i. Court #1
 1. Has net, needs lacing on one side
 2. Large crack running from one side to the other
 3. Propose removing net
 - ii. Court #2
 1. No Net
 2. Large crack running from one side to the other
 - iii. Court #3
 1. No net
 2. Filled crack has reopened from one side to the other
 - iv. Court #4
 1. Has net, and net is in the best condition
 2. Best Surface
 3. Some cracking near the net
 - c. Asking for a drawing to accompany any proposals
 - i. Tennis Committee hopes to have proposal for Board by December or January.
 - ii. Cut out cracks, repair and resurface
 - iii. Three tennis courts and a 2 pickle ball courts
 - iv. Tennis Committee will make a recommendation to the Board on where to locate the 2 pickle ball courts
 - d. Put into the trash the notice board, or what's left of it, that is currently mounted to fence. **Next time dumpster is available.** A replacement notice board should be installed somewhere outside the pool fence before the 2021 season starts – location TBD.
 - e. Replace signs next to gates
 - i. Dave will provide Joe verbiage so he can order two new signs
 - f. Tennis Committee may recommend inside-the-fence benches at some point.
2. Basketball court
 - a. Find and mark property corners
 - i. Where are the boundary lines between BPRa property, the County property, and the Griesbauer property?
 - b. See if MoCo will fix sidewalk next to long sidewalk *Jackie Fary-Moller*
 - c. Fill hole in sidewalk between basketball court and parking lot – once we know if MoCo will fix other sidewalk

3. Parking Lot
 - a. Pin open dumpster enclosure. Done.
4. Perimeter
 - a. Widen double gate by two feet
 - i. It's too narrow and thus gets hit and mangled a lot
 - ii. At some point when we have funds, or when we setup the playground equipment fence. If that ends up at the East end of the property.
5. Pavilion
 - a. Gutters
 - i. Find contractors to install gutter guards so we don't have to clean them (get estimates) **Bud Kessler**
 - b. Table and chairs quantity
 - i. End of season stack chairs in stacks of 10
 - ii. Going forward (Numbers decided on at Fall 2019 walk thru)
 - iii. Round tables go around the pools. Square tables live in the pavilion
 1. Getting larger groups using the pavilion suggests the need for additional tables and chairs
 - c. All plastic tables and chairs
 - i. Pool management company to pressure wash all of them
 1. Not necessarily before the pool opens.
 2. Get into the opening process **Joe Moeller**
 - d. Tarp for volleyball side of the building to prevent rain entry during events
 - e. Odd board in the roof underlayment: seek review and assessment
 - i. Board near the pirate ship. Seems to be oozing pine pitch
 - ii. Staining the concrete red. Very odd
 - iii. Shingles above board seem to be fine
 - f. **Steve Jennison** will clean the gutters afternoon of 10/10
 - g. Remove or stabilize flagstone toward pirate ship.
 - h. Cover chairs and table with a tarp for off season **Joe Moeller**
6. Volleyball court
 - a. Table did not get up on concrete blocks (Check end of year)
7. Pirate ship
 - a. Clean out Pirate ship of trash daily
 - i. Add to pool management company daily list **Joe Moeller**
 - b. Critter now has main entrance and emergency exit
 - i. Large critter rock is missing
 1. Is rock install enough or do we need to get "It" removed?
 2. Install new rocks
 - c. Freshen, add to wood chips, and replace underlayment, maybe something thicker **Ted Bechtol**
 - i. **Not during 2020 season.**
 - d. Ship needs sanding before opening for the Season **Juan Carlos Mora**
8. Wood play equipment (North of baby pool perimeter fence)
 - a. Solicit contributions to replace

- b. Top 2x4 needs to be replaced off season next spring **Juan Carlos Mora**
- 9. Entertainment equipment for pool
- 10. Main pump room
 - a. Fund concrete work to extend life **Karen Purdy & Joe Moeller**
 - i. Rebar is making an appearance
 - ii. We will assess and present options to the board in the future.
 - b. Pump room wall vent is falling apart again
 - i. Fan failing as well, replace fan motor and hood **Joe Moeller Spring**
 - c. Main Pool filter pump strainer lid cracked
 - i. Looking to make a new one. Buying is Crazy expensive **Joe Moeller**
 - d. Need new fire extinguisher **Joe Moeller Spring**
 - e. Pool Vacuum equipment needs to be stored **Georgetown Aquatics Emailed Clark Baugher 10/12/2020**
 - f. Scrape, prime and paint exposed rebar **Juan Carlos Mora**
- 11. Pool Decking
 - a. Loose deck drain cover East of diving well **Joe Moeller**
 - b. Paint railing black, a lot of white showing where paint has peeled off or has been scraped off.
 - c. Does the landscaper weed/repair the gravel around the pool decking? **Ted Bechtol**
 - d. Deck lights very dirty
 - i. Add to pool management company list
 - e. Deck chair **Pool management company**
 - i. Train guards how to replace straps (Lisa said she used to do it when she was a guard)
 - f. Diving board needs to be stored under trophy case **Georgetown Aquatics Emailed Clark Baugher 10/12/2020**
 - g. Gap in caulk near lane one at the diving well. Can it be filled in? **Georgetown Aquatics Emailed Clark Baugher 10/12/2020**
 - h. Leave the foot control for the foot shower
- 12. Grounds:
 - a. 4x4 Posts around pool
 - i. Need to be reset **Billy Ruppert and Mark Foraker**
 - 1. Post by foot shower
 - a. Be very careful of water and power lines, if you work this one
 - 2. Various others
 - 3. This is a note from the fall, while tilted they are quite solid.
- 13. Building
 - a. Roof
 - i. Roof drains need to be regularly cleaned
 - 1. At least monthly, Ted is doing this, I think
 - 2. Need to discuss again who does this. It may shift during the seasons
 - 3. **Bud Kessler cleared roof on 5/2/20**
 - ii. One-year warrantee coming up for the roof repair
 - 1. Found three places we should have Max look at. **Joe Moeller**

- b. Building
 - c. Water Heater room
 - d. WiFi
 - i. Look at options for upgrading router and procure extender in the Spring before we open **Dave Pullen**
 - e. Put away garden hoses **Georgetown Aquatics Emailed Clark Baugher 10/12/2020**
 - f. Leave sign in desk as is, improve sealing of trophy case for off season **Joe Moeller**
14. Bathrooms
- a. Men's shower pan repair
 - i. Juan Carlos Mora said repair material from New York, no way to accomplish in April 2020
 - b. Add hooks to fill in missing space **Joe Moeller**
 - c. Plumber to fix leaking urinals **Pool management company**
 - i. Done, need to check once urinals are all filled again
 - d. Can be available for the October drive-in movie.
15. Children pool
- a. Fan procured, need piping and an intake vent **Joe Moeller**
 - b. Concrete benches are leaning, but not wobbly
 - c. Pressure wash, prime and paint inside and outside of the pump pit cover **Juan Carlos Mora**
 - d. Tarp over children pool
16. Snack bar
- a. One ceiling fixture needs to be replaced **Joe Moeller**
17. Office
- a. Add dehumidifier to back office **Joe Moeller**
 - i. Was this approved? **~\$200 Not in Oct Meeting**
 - b. Add locks to filing cabinets
 - i. Combo locks with same combo as key box? **Joe Moeller**
 - I. Change combo to BPRA gate key box **Joe Moeller**
 - ii. Elliot will be transferring files to the back office
 - iii. Reclaim files from Kim
 - 1. Anyone heard from her?
 - iv. Move files from front office to filing cabinet
 - c. Use double door metal cabinet in back office to store unused paper products between seasons
 - d. Clear area around the filing cabinets **Joe Moeller**
 - e. BPRA owns and maintains the AED? **Georgetown Aquatics Emailed Clark Baugher 10/12/2020**
18. Security and Network [Kye Pak and Joe Moeller]
- a. Need to power the pole cameras during the day \$
 - i. Need to buy a 12VDC power supply for transmitter **Joe Moeller**
 - 1. Approved to move ahead with battery power for pole cameras which will allow reactivating the parking lot light timer turning the lights off during the day

- b. BPRA Lock box for keys
 - i. Pool management company, center of entrance gates
 - ii. BPRA, just gates, side of entrance gates
 - iii. BPRA all the keys, side of Exit gate