

**Bel Pre Recreational Association (BPRA) Board of Trustees  
Minutes of Meeting of December 1, 2020**

**1) Call to Order and review of teleconference guidelines**

President Purdy called the meeting to order at 7:32 pm. The meeting was held by teleconference, with the teleconference participation guidelines in place.

**2) Roll Call**

Secretary Swan called the roll. Board members present were President Karen Purdy, Vice President Mark Foraker, Treasurer Dave Pullen, Secretary Chris Swan, Ted Bechtol, Steve Jennison, Phil Kominski, and Claire Pak. Board member Maria (Cookie) Stagnitto was not present. BPRA member Elliot Chabot (Governing Documents Committee Chair) was present. There was a quorum. Secretary Swan took the minutes.

**3) Approval of Agenda**

Pullen moved that the agenda for the meeting be approved. The motion was seconded and discussed. Swan expressed her concern about including the pool entry/gateway/software system item on the agenda. At the end of discussion, the motion was approved, with Bechtol, Foraker, Jennison, Kominski, Pak, Pullen, and Purdy in favor, and Swan opposed.

**4) Statements by Association Members**

BPRA members were invited to speak on any items. Chabot urged the Board to have the Finance Committee review both eSoft Planner and Member Splash (the 2 proposed pool entry/gateway/software systems) and asked that the approval of the system be held at the regular January Board meeting, not at a special Board meeting in December.

**5) Election of BPRA Board of Trustees Officers**

Purdy asked for volunteers or nominations for President, Vice President, Treasurer, and Secretary. Pullen volunteered to continue as Treasurer. Foraker nominated Purdy for President. Purdy nominated Foraker for Vice President. Jennison nominated Swan for Secretary. There being no further nominations or volunteers, nominations were closed. There being only one candidate for each office, Purdy directed the Secretary to cast one vote for each of the candidates. Purdy then declared the nominees elected.

**5A) Appointment of Assessment Assistance Committee**

In accordance with § 7B(a) of the BPRA Plan of Organization, President Purdy announced that she was appointing Jennison and Pak to serve with Treasurer Pullen on the Assessment Assistance Committee. Foraker moved to approve the appointments. The motion was seconded and approved, with Bechtol, Foraker, Jennison, Kominski, Pak, Pullen, Purdy, and Swan in favor, and none opposed.

**6) Pool Entry/Gateway/Software System**

Purdy presented Foraker’s recommendations concerning the pool entry/gateway/software system. The Board then engaged in spirited discussion about the potential pool entry/gateway/software system. Concerns included: whether to review both packages or, at least initially, only review one package; whether the review should be held by a special committee created for that purpose or should it be done by the Finance Committee; what impact the decision will have on how BPRA members pay their dues and receive BPRA services; how much outreach there should be to the community before the Board makes the final selection; the importance of making a decision; when should the Board take up the recommendations; and coordination between the decision and the annual assessment letter.

It was the consensus of the Board that

- regardless of which software system the Board selects, the current (paper-based) option will remain available for members of the community who do not wish to use the software
- the Finance Committee will receive demonstrations of both eSoft Planner and Member Splash
- before participating in the demonstrations, the Finance Committee will use the community listserv and website to invite all members of the community to participate in the Finance Committee’s review
- the Finance Committee will forward its recommendations to the Board, so that the Board can make any decisions at the January 5, 2021, Board meeting

**7) Schedule of Meetings 2021**

Deferred to the January 5 Board meeting.

**8) Budget & Finance**

Deferred to the January 5 Board meeting.

**9) Committee Reports and Administrative Assistant’s Report**

Deferred to the January 5 Board meeting.

**10) Other Business**

None.

**11) Adjournment**

There being no further business, the meeting was adjourned at 7:57 pm. The annual town hall meeting is scheduled for Tuesday, December 1, at 8:00 pm by teleconference. The next regular monthly Board meeting is scheduled for Tuesday, January 5, 2021, at 7:30 pm, by teleconference.

Respectfully submitted,

-- Chris Swan, Secretary

