

**Bel Pre Recreational Association (BPRA) Board of Trustees
Minutes of Meeting of May 4, 2021**

1) Call to Order and review of teleconference guidelines

President Purdy called the meeting to order at 7:33 p.m. The meeting was held by teleconference, with the teleconference participation guidelines in place.

2) Roll Call

Secretary Swan called the roll. Board members present were President Karen Purdy, Vice President Mark Foraker, Treasurer Dave Pullen, Secretary Chris Swan, Ted Bechtol, Phil Kominski, Claire Pak, and Maria (Cookie) Stagnitto. Board member Steve Jennison was absent. BPRA members Elliot Chabot (Governing Documents Committee Chair), Jackie Fary-Moeller (Pet Waste Station Coordinator), and Joe Moeller (Pool Property Helpers Coordinator) were also present. There was a quorum. Secretary Swan took the minutes.

3) Approval of Agenda

Purdy presented the proposed agenda for the meeting. Pak moved that the agenda for the meeting be approved. The motion was seconded and approved, with Bechtol, Foraker, Kominski, Pak, Pullen, Purdy, Stagnitto, and Swan in favor, and none opposed.

4) Statements by Association Members

BPRA members were invited to speak on any items. No statements from association members were made.

5) Approval of Minutes

Purdy presented the minutes of the April 6, 2021 Board meeting. Pullen moved that the minutes be adopted. The motion was seconded and approved, with Bechtol, Foraker, Kominski, Pak, Pullen, Purdy, Stagnitto, and Swan in favor, and none opposed.

6) Memorial Day Luminaries

Moeller presented the proposal from Scout Troop 763 (previously sent to the members of the Board) to authorize the Troop to set up battery operated (LED) flameless flickering candles placed inside paper bags (the luminaries) at the pool, in memory of the 142 people who died in zip code 20906 from the Corona Virus, COVID-19. The candles would be in a roped-off area within the pool fenced area and would remain lit for 100 hours, starting May 29, at 7 p.m. Former BPRA Trustee Paulette Ladas is sponsoring the project. The Board discussed the proposal. Bechtol moved that the proposal be approved. The motion was seconded and approved, with Bechtol, Foraker, Kominski, Pak, Pullen, Purdy, Stagnitto, and Swan in favor, and none opposed.

7) Late Summer Shred Event

Purdy reported that Paulette Ladas would like to have this year's shred event in late summer, on a Saturday morning, in coordination with the Strathmore Bel Pre Civic Association. Foraker moved that the Board approve the concept, subject to approval by the Civic Association and subject to the

COVID-19 rules in place at the time. The motion was seconded and approved, with Bechtol, Foraker, Kominski, Pak, Pullen, Purdy, Stagnitto, and Swan in favor, and none opposed.

8) Physical Facilities – approval of funds

Moeller presented a proposed maintenance and repair list for the pool physical facilities. The Board discussed various items from the list, including the placement of flagstones. Pak moved that the list be approved (except for item #2) and that an amount not to exceed \$3,000 be authorized. Juan Carlos Mora will be doing the work and Moeller will oversee. The motion was seconded and approved, with Bechtol, Foraker, Kominski, Pak, Pullen, Purdy, Stagnitto, and Swan in favor, and none opposed.

Treasurer Pullen requested that an updated W-9 be provided for Mora.

9) Pool Entry/Gateway/Software System – eSoft Planner

Purdy reported that a welcome e-mail will be sent out on Friday or Saturday to all BPRA members through eSoft Planner. A post card about the system is also scheduled to be received by all BPRA members this week. A Zoom meeting, to help members use the new system, will be held on Thursday, May 6. Purdy will be serving as the help desk for BPRA members using eSoft Planner. Carmen Wong has offered to produce the passes – which should be ready by the Monday before the pool opens. Purdy extended special thanks to Pak and Chris Wright for their help with publicity about the new pool entry/gateway/software system.

10) Summer 2021 Pool operating rules and procedures

a. Overall rules and procedures

Purdy reported that the BPRA Emergency Response and Planning Committee met last week and has provided comments about possible changes to last year's COVID-19 pool rules and procedures for this season. Purdy also reported on guidance issued by the County on May 3 (after the ERP Committee had met). The Board engaged in spirited debate on issues including:

- Whether the age for unaccompanied children should be changed from 15 to 12 or 13
- Whether to permit guests this summer
- The opening of the baby pool
- Capacity limits
- Enforcement of social distancing, particularly in the bathhouse
- Enforcement of masks
- Requiring any advance reservations
- Should the BPRA provide chairs, tables, and umbrellas this pool season? Should members bring their own chairs? How the tables and chair should/would be cleaned?
- Limitations on the number of households that can simultaneously use a pool lane
- Dividing the main pool into pod areas, lanes, and recreational swimming communal areas
- Use of kickboards, noodles, and other equipment
- Whether to open the pavilion (and if so, how much of the pavilion should be opened)
- Whether the grounds should be available for general use

- Whether the volleyball court and the other recreational and play equipment should be available? Tetherball? Pirate ship? Swings, etc?
- Should lost and found services be provided?

It was the consensus of the Board that Purdy will prepare a draft set of the 2021 Pool operating rules and procedures for the Board to consider at its May 15 meeting. It also was noted that the County and State COVID-19 pool rules and regulations are changing rapidly, so the 2021 pool rules and operating procedures may change frequently.

Purdy noted that the agenda adopted by the Board at the beginning of the May 4 meeting specified that the meeting would end at 9:30 p.m. Swan moved that the Board meeting be extended beyond 9:30 p.m. The motion was seconded and approved, with Bechtol, Foraker, Kominski, Pak, Pullen, Purdy, Stagnitto, and Swan in favor, and none opposed.

b. Aquatics classes

Purdy reported that the water aerobics class (that Stagnitto will be leading) will be socially distanced.

c. Movies on the hill

Purdy reported that the County's current swimming pool guidance prohibits gatherings within the fenced area. Swan reported that the County has also issued new regulations for drive-in movies. The drive-in regulations would allow drive-in movies outside the fence in the parking lot but has additional requirements with which would need to be complied.

11) Swim Team facility use requests

a. Saturday morning A meets and weekday practices

Purdy presented the Swim Team's request to be allowed to hold swim meets on Saturday mornings and to hold weekday practices. Kominski reported that the Prince-Mont Swim League is currently drafting proposed COVID protocols, and the Swim Team is drafting a request for a Youth Sports Team Letter of Approval from the County Health Officer. The Strathmore Bel Pre Swim Team appears to be the only swim team in Montgomery County currently affiliated with the Prince-Mont Swim League. The Board discussed the proposal. Swan moved that the Swim Team be allowed to hold Saturday morning A meets at the pool, and weekday morning practices at the pool, if the County Health Officer has approved the COVID Protocol Plan and issued the Letter of Approval to the Swim Team, and that all the participants follow all the COVID rules and regulations in effect. The motion was seconded and approved, with Bechtol, Foraker, Kominski, Pak, Pullen, Purdy, Stagnitto, and Swan in favor, and none opposed.

b. Wednesday evening B meets

Purdy presented the Swim Team's request to be allowed to hold Wednesday evening B meets at the pool. This would involve closing the pool at 5 p.m. to the general membership on those days. The Board discussed the proposal. Pak raised the question about the feasibility of holding the B meets on Saturday mornings. Foraker moved that the Swim Team be authorized to conduct B

meets on Saturday mornings that do not have A meets. The COVID-19 requirements that the Board approved for allowing A meets would also apply to the B meets. The motion was seconded and approved, with Bechtol, Foraker, Kominski, Pak, Pullen, Purdy, Stagnitto, and Swan in favor, and none opposed.

c. Other events (pasta parties, swim-a-thon, dolphin dance, banquet)

Purdy reported that the County’s current swimming pool guidance prohibits gatherings within the fenced area. If the County changes its guidance, the Board can revisit the Swim Team’s request to be able to hold pasta parties, the swim-a-thon, the Dolphin Dance, the Swim Team banquet, and similar events on the pool grounds.

d. Permission to host visiting teams

Kominski presented the Swim Team’s request that they be permitted to host visiting teams at the A and B meets, that the Board has authorized. Kominski indicated that the Swim Team is not proposing to allow spectators in the fenced area and that every swimmer participating in the meet would be required to sign the waiver that the BPRA Board had previously approved for pool use. The Board discussed the proposal. Kominski indicated that, based on the Board’s discussion, the Swim Team will file its application with the County Health Officer for a Letter of Approval to confirm that their plan is acceptable to the Health Officer. Once the Letter of Approval is issued by the Health Officer, the Swim Team will ask the BPRA Board for approval to host visiting teams. Thus, any decisions on the request regarding visiting teams were deferred to the next Board meeting, on May 15th.

12) Committee Reports

a. Questions about reports

No Board members had general comments or questions about the reports.

b. Entertainment & Recreation – Yard Sale parking lot use Saturday, 9/25 (rain date 9/26)

The request from the Strathmore Bel Pre Civic Association was deferred to the May 15 BPRA Board meeting.

c. Grounds & Landscaping

i. Tree removal plan – approval of funds

Grounds and Landscaping Coordinator Bechtol reported on the status of the trees on the pool property overlooking the Stultz family property. Foraker moved that \$4,900 be authorized to remove the trees. The motion was seconded, discussed, and approved, with Bechtol, Foraker, Kominski, Pak, Pullen, Purdy, Stagnitto, and Swan in favor, and none opposed.

Bechtol is working on developing a rain garden or gardens on the pool property and has contacted the County RainScapes program for their advice and to assess the viability of our participation in the RainScapes program.

ii. Fertilizer and grass seed – approval of funds

Bechtol requested \$500 for fertilizer and grass seed. Pak moved that the request be approved. The motion was seconded and approved, with Bechtol, Foraker, Kominski, Pak, Pullen, Purdy, Stagnitto, and Swan in favor, and none opposed.

iii. Tree plaque

Deferred to the May 15 meeting.

13) Budget & Finance

a. Monthly financial statements

Deferred to the May 15 meeting.

b. 2021 Annual Assessment

Deferred to the May 15 meeting.

c. Delinquent Accounts – Authorization to file suit

Deferred to the May 15 meeting.

d. Assessment Assistance Committee

Deferred to the May 15 meeting.

e. Financial Audits

Deferred to the May 15 meeting.

f. Other items

Treasurer Pullen reported that the BPRA's insurance policy is scheduled to expire in June. The Association's insurance carrier has quoted a renewal price of \$4,920, which is the same as last year. Pak moved that the Board authorize renewal of the insurance policy. The motion was seconded and discussed, and approved, with Bechtol, Foraker, Kominski, Pak, Pullen, Purdy, Stagnitto, and Swan in favor, and none opposed.

14) Other Business

None.

15) Adjournment

There being no further business, the meeting was adjourned at 10:07 p.m. The next property walk-through is scheduled for Saturday, May 15, at 10 a.m., at the pool grounds. The next regular monthly Board meeting is scheduled for Tuesday, June 8, 2021, at 7:30 p.m., by teleconference.

Respectfully submitted,

-- Chris Swan, Secretary