##### Bel Pre Recreational Association

**Board of Directors**

**Minutes of Meeting October 3, 2017**

##### CALLED INTO SESSION/ROLL/AGENDA

1. The board convened at the Bel Pre Elementary School at 7:40 p.m. Board members present were President Elliot Chabot, Treasurer Larry Vaught, Chris Jennison, Billy Ruppert, Megan Virga, and Ted Bechtol. Secretary Paul Spelman arrived at 7:48. Andy Wright arrived at 7:56. Vice President Greg Miller was absent. Secretary Spelman took the minutes. BPRA member Chris Swan arrived at 8.

2. President Elliot Chabot called the roll and a quorum was present. A motion was made to approve the agenda. The motion passed unanimously with Vaught, Virga, Jennison, Chabot, Bechtol, and Ruppert in favor.

##### STATEMENTS FROM ASSOCIATION MEMBERS

3. BPRA members were invited to speak on any items. There were no statements by association members.

##### APPROVAL OF MINUTES

4. A motion was made to approve the minutes of the September 17, 2017 property walk-through. The motion passed unanimously with Vaught, Virga, Jennison, Chabot, Bechtol, and Ruppert in favor.

##### PET WASTE

5. In light of concerns—raised at the September board meeting—over the cost of continuing to maintain the community pet waste station, Chabot proposed (a) reducing pet waste removal from once a week to once every other week, which would reduce the cost to $250 per annum, and (b) asking the Civic Association to pick up half of the $250 cost, and (c) adding a donation line to the annual assessment bills (proceeds to go for maintenance of the pet waste station).. A motion was made to approve this outlay and request, and the motion passed with Vaught, Virga, Chabot, Bechtol, Spelman, Ruppert, and Wright in favor, and Jennison opposed.

##### TREASURER’S REPORT

6. (a) Monthly Financial Statements: Vaught presented the Treasurer’s report, and said there was nothing especially noteworthy to report pertaining to the budget and profit and loss statements.

(b) Approval of FY16 audit: Vaught reported that he had still not yet received the final draft of the FY16 audit back from the auditors and would contact them.

(c) Vaught reported that the BPRA’s accounting firm had sent a letter to the IRS seeking forgiveness for the delay in filing the association’s 2016 tax return, and he said they expected the IRS would grant the request.

(d) Assessments and Liens: Vaught reported that the number of dues delinquencies was down to 26 after sending a third letter to delinquent homeowners requesting payment and warning of consequences for non-payment. Vaught said he many of the 26 remaining were unlikely to pay of their own volition, and the plan is to file liens against many of the homes delinquent for over a year.

##### BLOCK PARTY

7. Block Party Coordinator Virga presented planning information for the upcoming community block party, and requested that the board grant up to $300 above what had previously been spent to pay for additional supplies, such as plates, napkins, balloons, etc. These were necessary in part due to the change from a food-truck supplied party to a potluck. A motion was made to grant up to $300, and the motion passed unanimously with Vaught, Virga, Chabot, Bechtol, Spelman, Ruppert, Jennison, and Wright in favor.

##### PATH TO MEMBERSHIP

8. New Member Recruitment Coordinator Virga said that one of the three families that utilized the 2017 summer trial program had expressed a desire to become permanent members of the association, and that they were moving forward with this. She said she had not heard from the other two families.

##### WEBSITE/INFORMATION SYSTEMS

9. Webmaster Jennison reported that he was improving tracking for the new BPRA/Civic Association website by installing a plug in called Google Analytics WebDorado, and that he should have new content loaded up on the site shortly. He also said that he was looking to relinquish webmaster responsibilities to someone else who had more time to devote to the enterprise. Ruppert expressed some interest in taking this over.

10. With respect to pool management software, Jennison reported that he had done further investigation but had not found a less expensive alternative to the Esoft Planner software discussed at the September board meeting. Jennison said that a MemberSplash tech system used by a few other neighborhood pools managed by Georgetown Aquatics was priced at $2500 to start and then $2000 per year.

##### GROUNDS AND FENCE MAINTENANCE

11. Bechtol reported that the association was now caught up on its landscaping bills.

##### BASKETBALL AND TENNIS COURTS

12. It was reported that the new asphalt on the basketball court looked good, but that court lines still needed to be painted. It was also reported that the backboard still needed replacing on the community tennis courts, and that preliminary estimates for a sound-retardant backboard were coming in at $2000 or so, although a normal wooden backboard (which would not reduce the noise) would be considerably less. Since estimates were still preliminary, the board did not make a decision on which kind of backboard to go with.

##### POOL MANAGEMENT RFP

13. The board considered a proposed Request For Proposals for a new BPRA pool manager. The proposed RFP had been prepared at an open drafting session September 19, 2017 at Chabot’s residence. The RFP would seek bids on four different scenarios for pool operations, including opening earlier and extending operations past Labor Day.

14. Vaught asked for more time to review the proposed RFP, but due to required timing for RFP responses, the board felt it was advisable to go ahead with the RFP as proposed. A motion was made to approve the RFP to be released no sooner than October 8, subject to withdrawal by the President before that date should Vaught voice any major objections. The motion passed unanimously with Vaught, Virga, Chabot, Bechtol, Spelman, Ruppert, Jennison, and Wright in favor

**MAP**

15. Mapmaster Spelman and Assistant Mapmaster Ruppert presented the latest updated version of the community map to universal acclaim.

##### RECREATION AND ENTERTAINMENT COMMITTEE

16. It was suggested that a query could be put in the Bugle community newspaper asking for suggestions from the community for what sort of entertainment should be offered at the pool during the summer.

##### NOMINATING COMMITTEE

17. Secretary Spelman reported that the board had not received any nominating petitions prior to the deadline, and therefore Miller, Ruppert, and Vaught would be running unopposed to maintain their seats on the board.

##### OTHER BUSINESS

18. Jennison said that before the appointment of honorarium (paid) positions in January, he felt the board ought to discuss all the positions and their honorariums. The board decided to defer this discussion until the November meeting.

19. The board adjourned at 9:36 pm.

20. The next board meeting is November 7 at the Bel Pre Elementary School.