

## **BPRA Committee Reports and Updates for the February 2020 BPRA Board of Trustees Meeting**

*These updates are distributed to the BPRA Board prior to the monthly meetings and included with the minutes.*

### **1) Pool & Recreational Facilities Committee (Greg Miller, Chair):**

Snack Bar Update

### **2) Entertainment & Recreation Committee (Chris Swan, Chair):**

Pending Board approval, the Dates (so far) for the 2020 Entertainment events are

- May 9th, Spring Thing
- May 25, Dolphin Dash 5K
- May 30th, Yard Sale and Summer Movie
- June Music concert, date to be determined, featuring Paul Stagnitto's band
- July 4, Independence Day parade and events at pool
- July 11, Summer Movie
- July 19th, the Breakaways, featuring Phil and Elizabeth Kominski
- August 1, Summer Movie
- August, date to be determined, Kids concert
- September 5, Summer Movie
- BlocktoberFest October 10 or 11th
- Trunk or Treat October 31st

The BPRA adopted FY21 budget includes \$500 for the Summer Entertainment Series.

The Civic Association co-sponsors the Summer Entertainment Series (the concerts and the summer movies) and is good with these dates. They pay for most of the Summer Entertainment Series, and financially contributes to the Spring Thing (kids entertainment) and the BlocktoberFest.

The Boy Scouts assist with the Spring Thing and Blocktoberfest. Paulette Ladas will bring the Shred-it to the Spring Thing.

### **3) Neighborhood Dispute Resolution Committee (Chair TBD):**

Nothing to report. kp

### **4) Finance Committee (Dave Pullen, Chair):**

December 2019 financial information was sent to the Board on 1/24/2020. See minutes for any discussion. kp

#### **a. Overdue Collections (Dave Pullen):**

Will be discussed at the meeting. See meeting minutes. kp

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### **b. Audit Coordinator (Mark Foraker):**

We have sent out six inquiries for auditors and we have had three responses to date. There are three more auditor recommendations to contact and these individuals / firms will be contacted by Monday February 4. Chuck Rajca, CPA submitted a proposal with rates ranging from \$1,500 to \$1,200 per audit. The rates depend on if we commit to all of the outstanding audits at once or if we just do one or more years if/when we engage his services.

Jonathan Strauss, CPA of Strauss and Associates, P.A. has requested additional information prior to submitting a proposal. He has requested year end balance sheets and profit and loss statements for the fiscal years we are requesting audits. This request has been forwarded to Dave and we will send this information as soon as possible.

Don Hiltner, CPA of Donald A. Hiltner & Co. LLC responded that he is unable to take on new clients at this time and declined to bid.

### **5) Governing Documents Committee (Elliot Chabot, Chair):**

See the Administrative Assistant's Report for HOA documents, etc. that were distributed by the Governing Documents Committee Chair. kp

### **6) Nominating Committee Report (Mark Foraker, Chair):**

I have begun speaking with community members about the BPRA Board and gauging interest in participation on the Board and the various committees that support Board activities. I will coordinate with the BPRA President, Karen Purdy by Mid-March regarding the history of the committee activities / committee members and will establish a timeline for meetings and recruitment benchmarks by the March Board meeting.

### **7) Long Term Planning Committee (Karen Purdy, Chair):**

Three meetings were held to vote on LTPC Assessment Proposal (1/9/2020, 1/16/2020, 1/23/2020.) No quorum and therefore no vote at the first 2 meetings. Quorum made at the third meeting. Voting took place. Proposal passed with 88% of votes in favor.

No meetings scheduled. Next steps: find an architect to discuss bathhouse concepts and options with.

### **8) Grounds and Landscaping Report (Ted Bechtol, Coordinator):**

In the next few months will be planning and executing spring tree work, and follow up tree planting. Additionally I will attain new prices from Kollins Landscaping for this season. All will need Board approval. The Civic Association is interested in sponsoring a memorial tree for

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Maury Potosky, I recommended one of the recently planted red maples by the pool. Nancy Bechtol is working with Charlotte Potosky on the details.

**9) Tennis Courts Committee (Chair TBD):**

Nothing new to report. kp

**10) Administrative Assistant's Report (Brenda Henry, Administrative Assistant):**

The full Administrative Assistant's Report is distributed to the Board monthly. Please see that report. kp

**11) Pavilion Scheduler/Pool Pass Coordinator/Tennis Court Keys Distributor – (Louisa Hoar):**

Nothing to report. kp

**12) MapMaster Report (Paul Spelman):**

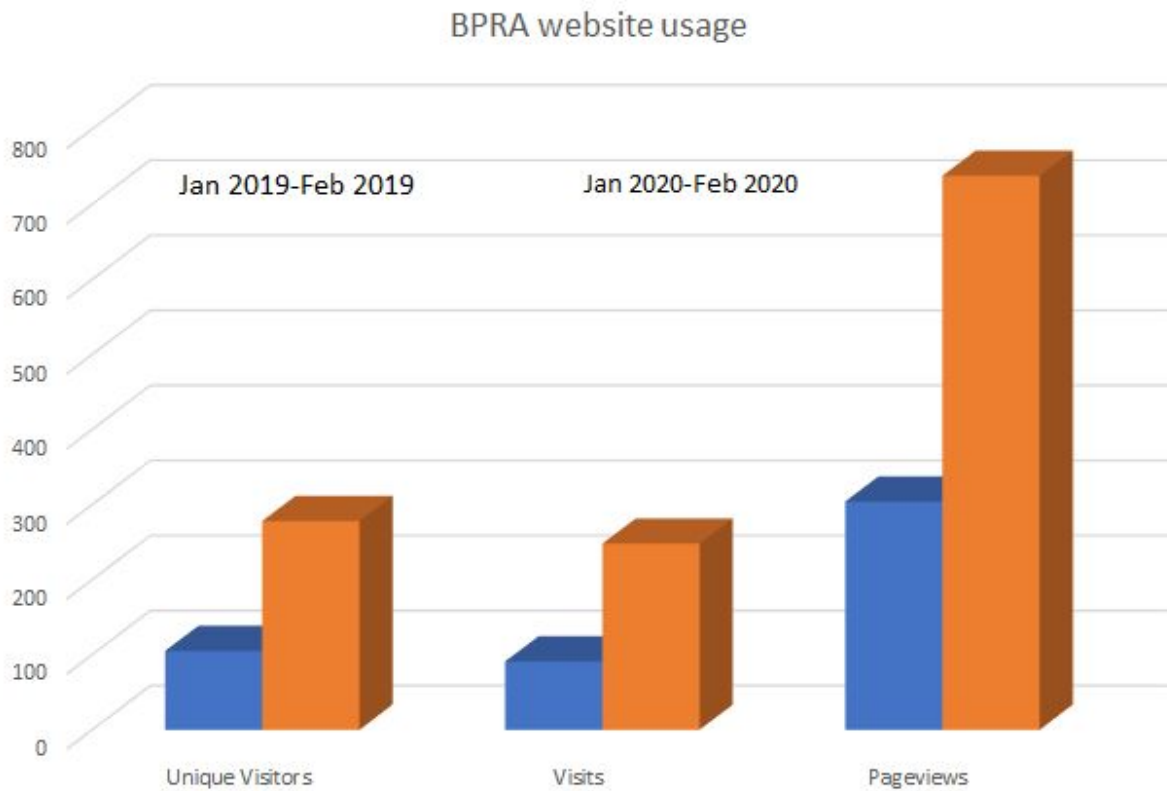
Nothing to report. kp

**13) New Member Recruitment Report (Coordinator TBD)**

Nothing new to report. See Administrative Assistant's Report for current status. kp

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### 14) Web Master Report (Billy Ruppert):



Reviewing the website for references to our annual assessment and updating, I saw that the assessment showed up in a few places. I wondered if there are other places where the site has inaccurate data. I'll review this month. I may ask for a volunteer to review the website for errors, out of date references and such after my review.