

BPRA Committee Reports and Updates for the March 2020 BPRA Board of Trustees Meeting

These updates are distributed to the BPRA Board prior to the monthly meetings and included with the minutes.

1) Pool & Recreational Facilities Committee (Greg Miller, Chair):

Nothing to Report for February 2020
GEM

2) Entertainment & Recreation Committee (Chris Swan, Chair):

(Updates are highlighted in yellow.)

The Dates (so far) for the 2020 Entertainment events are:

- May 9th, Spring Thing, 2 to 4 pm
- May 25, Dolphin Dash 5K
- May 30th, Yard Sale and Summer Movie
- June 20, Music concert, featuring Paul Stagnitto's band, 7 to 9 pm
- July 4, Independence Day parade and events at pool
- July 11, Summer Movie
- July 19th, Music concert - the Breakaways, featuring Phil and Elizabeth Kominski, 4 to 6 pm
- August 1, Summer Movie
- August 23 [tentative], Kids concert
- September 5, Summer Movie
- October 10 or 11th, BlocktoberFest
- October 31, Trunk or Treat

Expenditure of \$500 for the Summer Entertainment Series approved at the 2/4/20 BPRA Board meeting.

The Civic Association co-sponsors the Summer Entertainment Series (the concerts and the summer movies) and is good with these dates. They pay for most of the Summer Entertainment Series, and financially contribute to the Spring Thing (kids entertainment) and the BlocktoberFest.

The Boy Scouts assist with the Spring Thing and Blocktoberfest. Paulette Ladas will bring the Shred-it to the Spring Thing.

3) Neighborhood Dispute Resolution Committee (Chair TBD):

Nothing to report. kp

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4) Finance Committee (Dave Pullen, Chair):

January 2020 financial information was sent to the Board on 2/27/2020. See minutes for any discussion. kp

a. Overdue Collections (Dave Pullen):

Will be discussed at the meeting. See meeting minutes. kp

b. Audit Coordinator (Mark Foraker):

Chuck Rajca, CPA submitted a proposal with rates ranging from \$1,500 to \$1,200 per audit. The rates depend on if we commit to all of the outstanding audits at once or if we just do one or more years if/when we engage his services.

As stated in the February report, Jonathan Strauss, CPA of Strauss and Associates, P.A., has requested additional information prior to submitting a proposal. He has requested year end balance sheets and profit and loss statements for the fiscal years we are requesting audits. Dave requested that ACM pull these financials in January and as of this report, we have not received them. Dave has followed up with his contact at ACM and we are still waiting on a status update.

We have one competitive quote in addition to the rates previously submitted by Deleon and Stang, CPAs and Advisors. Mark, Dave and Karen will discuss the process of ACM in pulling financial reports. This could hold up the audit process if they are unable to fulfill requests in a timely manner. Mark will continue to follow up with other leads to secure three quotes.

5) Governing Documents Committee (Elliot Chabot, Chair):

a. HOA document requests

Requests for HOA documents, etc. handled by the Chair of the Governing Documents Committee (February 2020):

1. 13900 Blair Stone Lane - status of accounts
2. 13909 Blair Stone Lane - land use covenants
3. 13909 Blair Stone Lane - status of accounts
4. 13909 Blair Stone Lane - what do I have to pay?
5. 2904 Bluff Point Lane - HOA documents
6. 13804 Bonsal Lane - status of accounts
7. 2305 Eagle Rock Place - HOA documents
8. 2305 Eagle Rock Place - are there HOA transfer or document fees?
9. 13921 Rippling Brook Drive - HOA documents

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10. 13921 Rippling Brook Drive - FY20 and FY21 approved budgets and status of land use covenants
11. 13413 Rippling Brook Drive - have the annual dues notices gone out?

b. Physical Facilities Rules update project

Continuing to organize the comments to the draft proposal received last summer and in last fall's community survey. Once this is done, the Governing Documents Committee will review the suggestions and make its final recommendations to the Board. Hope to have this done so that the new rules can go into effect before the start of the 2020 swim season.

c. Proposed amendments to the ByLaws and Plan of Organization

Once the proposed Physical Facilities Rules have been sent to the Board, hope to take up these proposed amendments to the Plan of Organization:

- In § 7A, replace "Long Range" with "Long Term". This will make § 7A consistent with § 1(a)(7).
- Any others?

d. Special Projects

- Identifying the section number for each address within the BPRA. Once this is done, the list can be used to greatly simplify the process of responding to HOA document package requests.

6) Nominating Committee Report (Mark Foraker, Chair):

There is nothing new to report.

7) Long Term Planning Committee (Karen Purdy, Chair):

No meetings currently scheduled. Next steps: find an architect to discuss bathhouse concepts and options with.

8) Grounds and Landscaping Report (Ted Bechtol, Coordinator):

To be considered by the Board Tuesday:

- 2020 Landscape Maintenance Proposal from Kollins. This has increased just very slightly overall for approx. \$9000.00 and would recommend continuation.
- To follow up on the fall tree and shrub planting I would like to recommend blue flowering Vitex to be located in two locations, pump room slope and on the slope between the two swimming pools. Approx. \$1100.00.
- Spring tree work including removal of the large tulip tree near old horseshoe pits and the oak by the main pool steps. Hope to have the proposal by tuesday.

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9) Tennis Courts Committee (Chair TBD):

I have contacted two additional to request/invite quotes for repair/restoration of the courts to safe condition, including an option to convert 1-2 courts to permanent pickleball courts (# depending on orientation and meeting USPBA specifications for run-off requirements. (Dave Pullen)

10) Administrative Assistant's Report (Brenda Henry, Administrative Assistant):

The full Administrative Assistant's Report is distributed to the Board monthly. Please see that report. kp

11) Pavilion Scheduler/Pool Pass Coordinator/Tennis Court Keys Distributor – (Louisa Hoar):

Nothing to report. kp

12) MapMaster Report (Paul Spelman):

Nothing to report. kp

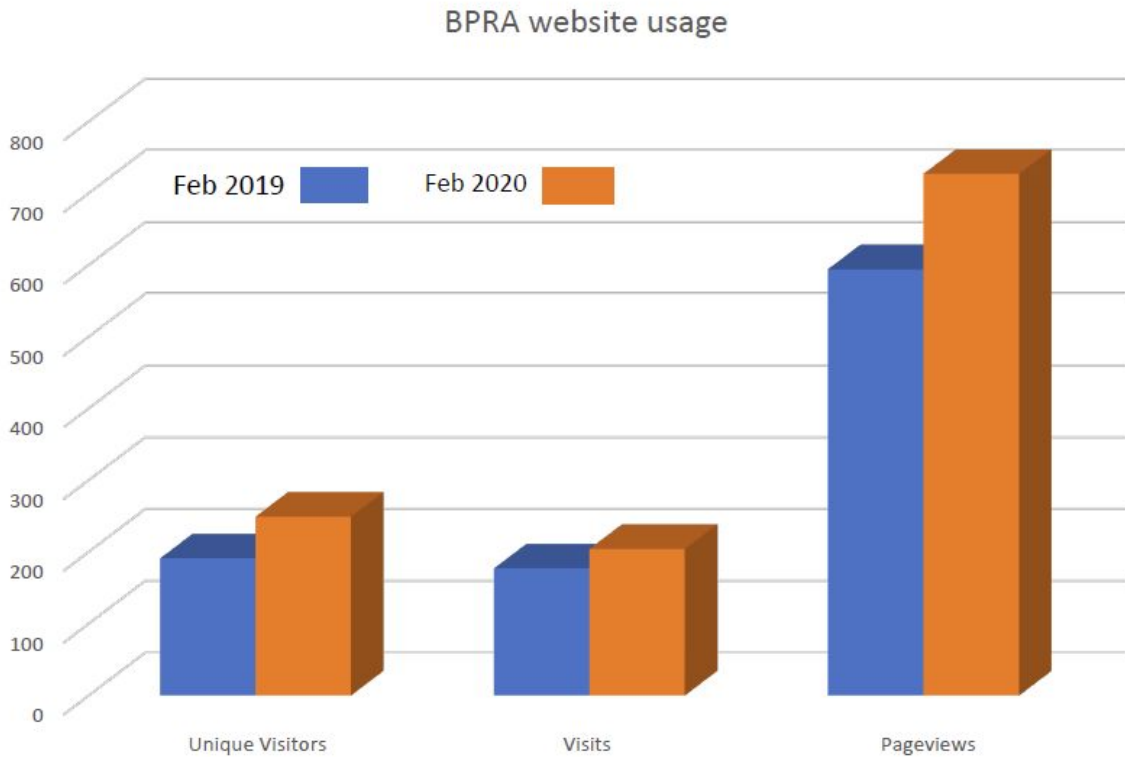
13) New Member Recruitment Report (Coordinator TBD)

Nothing new to report. See Administrative Assistant's Report for current status. kp

BPRC Committee Reports and Updates for the March 2020 BPRC Board of Trustees Meeting

14) Web Master Report (Billy Ruppert):

	Feb 3, 2019 to Feb 28, 2019	Feb 3, 2020 to Feb 28, 2020
Traffic		
Unique Visitors	191	249
Visits	177	204
Pageviews	594	727
Visits by Device		
Desktop	123	136
Mobile	46	62
Tablet	8	6



Reviewed the website for references to our annual assessment and updated. Will go through a second time.