

BPRA Committee Reports and Updates for the April 2020 BPRA Board of Trustees Meeting

These updates are distributed to the BPRA Board prior to the monthly meetings and included with the minutes.

1) Pool & Recreational Facilities Committee (Greg Miller, Chair):

Georgetown Aquatics is awaiting information from the county and state as to when pools and rec centers can be open.

2) Entertainment & Recreation Committee (Chris Swan, Chair):

a. COVID-19

As of March 27, the County has:

- Closed all public schools, libraries, and Recreation Department recreation centers, aquatic centers, and senior centers through April 24
- Cancelled all rentals of recreation centers, libraries, schools, and other government buildings through Thursday, April 30
- Cancelled all programs, classes, and events at public parks through April 30
- Cancelled all in-person programming by library staff through May 2

b. Spring Thing

Spring Thing was originally scheduled for Saturday, May 9, from 2 to 4, at the pool parking lot (and also using the tennis courts). I've spoken with the Civic Association's board (SBPCA is our co-sponsor for this event) as well as with Paulette Ladas (who organizes the Shred-It portion of the event). Both the SBPCA and Paulette are ok with either cancelling or postponing the event.

The Spring Thing is intended to be a community open house preceding the opening of the pool. Organizations from throughout the community are invited to have tables and present themselves. Given the uncertainty when the Governor will withdraw his executive order prohibiting community events of more than 10 people, I recommend that we not hold this year's Spring Thing. Rather than just cancelling the event, however, I would like to use this as an opportunity to urge members of the community to participate in the Swim Team effort to connect people in the neighborhood that might need some help with people that are able to help. If Scout Troop/Pack 763 (or any other local groups) have similar programs going, I would like to include publicity for those efforts as well.

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c. Dolphin Dash 5K

The Dolphin Dash 5K is currently scheduled for Monday, May 25. The event uses the pool parking lot as a staging area and also has made use of the pool restrooms. The Swim Team is the sponsor of this event. I recommend that we follow the Swim Team's lead on this event.

d. Summer Market and Yard Sale

The 39th annual Summer Market and Yard Sale was originally scheduled for Saturday, May 30, from 9 am to noon (setup starts around 8:00/8:30). The event uses the pool parking lot and is sponsored by the Civic Association. The Civic Association Board would like to reschedule the event to Saturday, September 12. (September 19 is the first day of Rosh Hashanah and later weekends would start to crowd BlocktoberFest.)

The BPRA Board postseason property walk-through is scheduled for the morning of September 12. If the BPRA Board does not have a problem with both activities going on at the same time, I recommend that the Civic Association be allowed to use the parking lot.

e. Other summer activities

The following other activities are currently scheduled for the summer:

- May 30th, Summer Movie
- June 20, Music concert, featuring Paul Stagnitto's band, 7 to 9 pm
- July 4, Independence Day parade and events at pool
- July 11, Summer Movie
- July (date TBD), Summer Public Affairs Forum, featuring the County Police Department
- July 19th, Music concert - the Breakaways, featuring Phil and Elizabeth Kominski, 4 to 6 pm
- August 1, Summer Movie
- August 23 [tentative], Kids concert
- September 5, Summer Movie

Planning on all of these events is already well underway. The County Health Department will let us know when we can open the pool. I recommend that these events be held as originally scheduled as long as the Health Department allows us to open the pool.

The one exception to this recommendation is the May 30 summer movie. The Civic Association Board would like to cancel this one event. The Civic Association owns the equipment for the movies, so I (reluctantly) recommend that we cancel the May 30 movie, even if the Health Department has given us the ok to open the pool.

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f. Fall events

BlocktoberFest is scheduled for either October 10 or 11, and Trunk or Treat is scheduled for October 31. Those events should take place as planned.

3) Neighborhood Dispute Resolution Committee (Chair TBD):

Nothing to report. kp

4) Finance Committee (Dave Pullen, Chair):

February 2020 financial information was sent to the Board by email on 4/3/2020. An update on the status of BPRA's relationship with ACM will be sent to Board members by Monday 4/6.

a. Overdue Collections (Dave Pullen):

Schild Law firm reported additional success in resolving long-term delinquencies, either by full payment or a negotiated payment plan. These have been reported to the Board in "real-time" as we receive notifications. 2020 Annual Assessment deadline for "timely" payment was 3/31. Additional reduction of prior-year delinquencies has been realized by several homeowners paying 2019 delinquencies when paying their 2020 Assessment. After checking the post office box for additional payments later today (4/2), any unpaid Assessments will convert to new delinquencies. In light of current extraordinary circumstances nationally (COVID-19), a Board discussion regarding treatment of NEW overdue accounts is warranted.

b. Audit Coordinator (Mark Foraker):

Chuck Rajca, CPA submitted a proposal with rates ranging from \$1,500 to \$1,200 per audit. The rates depend on if we commit to all of the outstanding audits at once or if we just do one or more years if/when we engage his services.

Frank Hajek and Associates, P.A., has submitted a proposal for completing the FY 2017--FY 2020 audits at \$995.00 each. This assumes that we will be able to appropriately support the audit work from our end.

The bid from Jonathan Strauss, CPA of Strauss and Associates, P.A., is still in process. Mark is following up with Jon to ensure he has the BPRA financial documents necessary to submit a bid.

We now have two competitive quotes in addition to the rates previously submitted by Deleon and Stang, CPAs and Advisors. We should have the quote from Strauss in the

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near future and can evaluate these bids and provide a recommendation prior to the May Board meeting. We will check with each firm to see how the Governor's order and the overall COVID 19 responses will impact this project and the timeline for start and completion.

5) Governing Documents Committee (Elliot Chabot, Chair):

a. HOA document requests

Requests for HOA documents, etc. handled by the Chair of the Governing Documents Committee (February 2020):

1. 13827 Beacon Hollow Lane - HOA documents
2. 13712 Beret Place - how much is this year's assessment?
3. 2912 Birchtree Lane - how much is this year's assessment?
4. 3113 Birchtree Lane - HOA documents
5. 3113 Birchtree Lane - status of accounts
6. 2904 Bluff Point Lane - status of accounts
7. _____ Hathaway Road - how much is their year's assessment and how can it be paid without a form?
8. _____ Hewitt Avenue - HOA rules about painting bricks
9. 13308 Rockview Court - HOA documents

b. Physical Facilities Rules update project

Adding the comments to the draft proposal received last summer and in last year's community survey is almost done. Once this is done, the Governing Documents Committee will review the suggestions (by teleconference) and make its final recommendations to the Board. Hope to have this done so that the new rules can go into effect before the start of the 2020 swim season.

c. Proposed amendments to the ByLaws and Plan of Organization

Once the proposed Physical Facilities Rules have been sent to the Board, hope to take up these proposed amendments to the Plan of Organization:

- In § 7A, replace "Long Range" with "Long Term". This will make § 7A consistent with § 1(a)(7).
- Any others?

d. Special Projects

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- Identifying the section number for each address within the BPRA. Once this is done, the list can be used to greatly simplify the process of responding to HOA document package requests.

6) Nominating Committee Report (Mark Foraker, Chair):

Mark has begun reaching out to the BPRA members who are in the final year of their term to see if they are running this year. We will publish an announcement in the next Bugle and we are in the process of creating a list of interested candidates.

7) Long Term Planning Committee (Karen Purdy, Chair):

No meetings currently scheduled. Next steps: find an architect to discuss bathhouse concepts and options with.

8) Grounds and Landscaping Report (Ted Bechtol, Coordinator):

Kollins Landscaping is on board for landscape maintenance services for this season.

15 Vitex or chaste trees were planted this week, in two locations to add some summer color.

Spring tree work was completed including removal of the large tulip tree near old horseshoe pits and the oak by the main pool steps.

9) Tennis Courts Committee (Chair TBD):

(Nothing new since February update)I have contacted two additional to request/invite quotes for repair/restoration of the courts to safe condition, including an option to convert 1-2 courts to permanent pickleball courts (# depending on orientation and meeting USPBA specifications for run-off requirements. (Dave Pullen)

10) Administrative Assistant's Report (Brenda Henry, Administrative Assistant):

The full Administrative Assistant's Report is distributed to the Board monthly. Please see that report. kp

11) Pavilion Scheduler/Pool Pass Coordinator/Tennis Court Keys Distributor – (Louisa Hoar):

Nothing to report. kp

12) MapMaster Report (Paul Spelman):

Nothing to report. kp

13) New Member Recruitment Report (Coordinator TBD)

Nothing new to report. See Administrative Assistant's Report for current status. kp

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14) Web Master Report (Billy Ruppert):

Updated banner to announce all upcoming BPRC meetings will be held via teleconference do to Governor Hogan’s order to shelter in place.

	Feb 28, 2019 to April 2, 2019	Feb 29, 2020 to April 2, 2020
Traffic		
Unique Visitors	269	419
Visits	231	381
Pageviews	741	957
Visits by Device		
Desktop	163	286
Mobile	75	87
Tablet	11	7

